



# Board of County Commissioners Agenda Request



**Requested Meeting Date:** 12-17-24

**Title of Item:** Award Contract 20255

<input type="checkbox"/> REGULAR AGENDA  <input checked="" type="checkbox"/> CONSENT AGENDA	<b>Action Requested:</b> <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <input type="checkbox"/> Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Information Only
<b>Submitted by:</b> John Welle		<b>Department:</b> Highway
<b>Presenter (Name and Title):</b> NA		<b>Estimated Time Needed:</b> NA
<b>Summary of Issue:</b> <p>Bids were opened on Monday, December 9, 2024 for Contract No. 20255 which includes CP 001-090-044 - maintenance crack sealing on portions of CH 2, 12, 13 and 38.</p> <p>As shown on the attached abstract of bids, five bids were received with Lot Pros Inc. - Fergus Falls, MN submitting the low bid in the amount of \$144,865.550. With the cost of this contract estimated at \$106,530.00 the low bid is 35.99% above the estimated amount. Note that the estimated cost was unreasonably low and should have been approximately \$13,000 higher than the estimated \$106,530.00 amount, based on previous years' bid amounts for this type of work.</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>  		
<b>Recommended Action/Motion:</b> Award Contract 20255 to Lot Pros Inc. by attached resolution.		
<b>Financial Impact:</b> <i>Is there a cost associated with this request?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping?</i> \$ 144,865.50 <i>Is this budgeted?</i> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> \$120,000 was budgeted for this project in 2025.		

Legally binding agreements must have County Attorney approval prior to submission.

**Aitkin County  
Bid Abstract**

Project Name: 2025 Crack Sealing  
Bid Opening: December 9, 2024, at 2:00 PM

Contract: 20255  
Project Number: CP 001-090-044

Project: CP 001-090-044 Crack Sealing						Lot Pros Inc. - Fergus Falls, MN		Northwest Asphalt & Maintenance - Thief River Falls, MN		American Pavement Solutions, Inc. - Green Bay, WI		Asphalt Surface Technologies Corp. - St. Cloud, MN		Fahrner Asphalt Sealers, LLC - Eau Claire, WI		
Line	Number	Description	Unit	Quantity	Estimated Price	Estimated Total	Price	Total	Price	Total	Price	Total	Price	Total	Price	Total
CSAH 2 from TH 47 to TH 65																
1	2021.501	MOBILIZATION	LS	1	\$800.00	\$800.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
2	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	653.7	\$77.00	\$50,334.90	\$100.00	\$65,370.00	\$110.00	\$71,907.00	\$131.00	\$85,634.70	\$162.00	\$105,899.40	\$174.90	\$114,332.13
3	2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$2,500.00	\$2,500.00
TOTAL CSAH 2 from TH 47 to TH 65						\$52,134.90		\$66,370.00		\$76,907.00		\$87,634.70		\$108,299.40		\$121,832.13
CSAH 12 from TH 47 to US Hwy 169																
4	2021.501	MOBILIZATION	LS	1	\$800.00	\$800.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
5	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	29.6	\$77.00	\$2,279.20	\$120.00	\$3,552.00	\$110.00	\$3,256.00	\$131.00	\$3,877.60	\$162.00	\$4,795.20	\$174.90	\$5,177.04
6	2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$2,500.00	\$2,500.00
TOTAL CSAH 12 from TH 47 to US Hwy 169						\$4,079.20		\$4,552.00		\$8,256.00		\$5,877.60		\$7,195.20		\$12,677.04
CSAH 13																
7	2021.501	MOBILIZATION	LS	1	\$800.00	\$800.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
8	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	284.6	\$77.00	\$21,914.20	\$100.00	\$28,460.00	\$110.00	\$31,306.00	\$131.00	\$37,282.60	\$162.00	\$46,105.20	\$174.90	\$49,776.54
9	2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$2,500.00	\$2,500.00
TOTAL CSAH 13						\$23,714.20		\$29,460.00		\$36,306.00		\$39,282.60		\$48,505.20		\$57,276.54
CSAH 38																
10	2021.501	MOBILIZATION	LS	1	\$800.00	\$800.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$5,000.00	\$5,000.00
11	2331.619	SEAL BITUMINOUS PAVEMENT CRACKS	RDST	322.1	\$77.00	\$24,801.70	\$135.00	\$43,483.50	\$110.00	\$35,431.00	\$131.00	\$42,195.10	\$162.00	\$52,180.20	\$174.90	\$56,335.29
12	2563.601	TRAFFIC CONTROL	LS	1	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$400.00	\$400.00	\$2,500.00	\$2,500.00
TOTAL CSAH 38						\$26,601.70		\$44,483.50		\$40,431.00		\$44,195.10		\$54,580.20		\$63,835.29
Totals for Project CP 001-090-044/Contract 20255						\$106,530.00		\$144,865.50		\$161,900.00		\$176,990.00		\$218,580.00		\$255,621.00
% of Estimate for Project CP 001-090-044/Contract 20255								35.99%		51.98%		66.14%		105.18%		139.95%

I hereby certify that this is an exact reproduction of bids received.

Certified By: John Welle Digitally signed by John Welle License No. 24340  
Date: 12-10-24

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

**ADOPTED December 17, 2024**

By Commissioner: xxx

**20241217-xxx**

**Award Contract 20255**

**WHEREAS**, Contract No. 20255 is for construction of CP 001-090-044, and

**WHEREAS**, sealed bids were opened for this project at 2:00 p.m. on Monday, December 9, 2024 with a total of five bids received, and

**WHEREAS**, Lot Pros Inc. – Fergus Falls, MN - was the lowest responsible bidder in the amount of \$144,865.50.

**NOW THEREFORE, BE IT RESOLVED**, that Lot Pros Inc. be awarded Contract 20255.

**BE IT FURTHER RESOLVED**, that the chairperson of the Aitkin County Board and the Aitkin County Administrator are hereby authorized and directed to enter into a contract on behalf of Aitkin County with said low bidder upon presentation of proper contract documents

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 17<sup>th</sup> day of December 2024, and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 17th day of December 2024**

\_\_\_\_\_  
Jessica Seibert  
County Administrator